

V.K.V. GOVERNMENT DEGREE COLLEGE, KOTHAPETA



(NAAC Accredited with 'B' Grade (2.43 CGPA)

(Affiliated to Adikavi Nannaya University, Rajamahendravaram)
Koushik Road, Kothapeta-533223, Dr.B.R.Ambedkar Konaseema Dist., A.P. INDIA.
(ISO 9001:2015 and 14001:2015 Certified College)

ACTION PLAN FOR THE ACADEMIC YEAR 2023-2024

Chairman: Dr. K. Peddi Raju, Principal

S.No.	Month	Week	Activities Planned	Concerned Department
1.	Aug-2023	II Week	Staff Council Meeting	Principal
			Preparation of Institutional Plan	IQAC Committee
			Preparation of Curricular Plans Preparation of College Time Table Preparation of	All Departments Time Table Committee
			Advisory Committees Commencement of I Sem Classes Student Induction Programme Orientation of CSP	Principal College College
			(1 st year programmes) National Level E-QUIZ Mentor-Mentee Meeting	College NSS Department of Economics
			National Librarian Day Dr.S.R.Ranganathan Birth Anniversary	Dept. of Library Sciences Dept. of Library Sciences
		III Week	CSP Review Meeting Admission Process Bridge Course Classes Plantation of Saplings National Deworming Day Extension Activities GAMES & SPORTS FOR	All CSP Mentors Vice Principal All Departments NSS Department of Zoology All Departments
			INDEPENDENCE DAY CELEBRATIONS Student Seminar Mentor-Mentee Meeting Student Seminars	Dept. of Physical Education Dept. of Political Science Dept. of Political Science Department of Commerce
		IV Week	Anti-Ragging Awareness Program Yoga Competitions	Anti-Ragging Committee Dept. of Physical Education
			Mentor-Mentee Meeting Extension Activities	Department of Chemistry All Departments

			Group Discussion	Department of Botany
				Dept. of Physical
			NATIONAL SPORTS DAY	Education
			Health and nutrition	Health Club/
		IV Week		Dept. of Zoology
			QUIZ Programme	Department of Economics
			Student Seminars	Department of Economics
			Student Assignments	Department of Economics
			Swacha Bharat	NSS
			Mentor-Mentee Meeting	Dept. of Computer Science
			Telugu Bhasha Dinotsavam	Department of Telugu
			Staff Council Meeting	Principal
2.	Sept-2023	I Week	World Coconut Day	Department of Botany
			Teachers Day	College
			Guest Lecture	Department of Physics
			Mentor-Mentee Meeting	Department of Physics Students Committee
			CPDC Meeting Extension Lecture	
			Students Representatives Meeting	Department of Chemistry All Departments
			Mentor-Mentee Meeting	Department of Economics
			Student Seminar	Department of Economics
			Remedial Coaching	Department of Economics
			Mentor-Mentee Meeting	Department of Commerce
			Guest Lecture	Dept. of Computer Science
			CPDC Meeting	Institution
		II Week	IQAC Meeting	IQAC Committee
			Nursery Cleaning	Department of Botany
			Mentor-Meeting	Department of Botany
			Student Assignments	Department of English
			Student Assignments	Department of Telugu
			Student Assignments	Dept. of Mathematics
			Alumni Meeting	Institution
			Mid-1 Exams for I Sem Students Vanamahosthavam	Examination Committee NSS
			Mentor-Mentee Meeting	Department of Zoology
			Preparation of Academic Audit	All Departments
			Best Practice (Health & Hygiene)	Department of Zoology
			World First Aid Day	Department of Zoology
			Admission Process	Vice Principal
			Student Seminar	Department of Economics
				Dept. of Physical
			QUIZ Programme	Education
			Mentor-Mentee Meeting	Dept. of Political Science
			Mentor-Mentee Meeting	Dept. of Computer Science
		III Week	IQAC Meeting	IQAC Committee
		III WEEK	World Ozone Day	Department of Chemistry&
			,	Zoology
			Student Assignments	Department of English
			Classroom Seminars	Department of Physics

			Classroom Seminars Student Assignments Remedial Classes Parent-Teacher Meeting Extension Activities Preparation of Intra Mural Games Student Seminar	Dept. of Mathematics Department of Telugu Department of Economics Department of Economics All Departments Dept. of Physical Education Dept. of Computer Science
		IV Week	QUIZ Programme QUIZ Programme Group Discussion Mentor-Mentee Meeting Mentor-Mentee Meeting Health and nutrition Group Discussion Student Assignments QUIZ Programme Mentor-Mentee Meeting Guest Lecture Swacha Bharat Best Practice (Cartography Classes) Best Practice Group Discussion Guest Lecture Class room Seminar Studeny Student Assignments Mentor-Mentee Meeting Remedial Classes Group Discussion Student Assignments	Department of English Department of Telugu Dept. of Mathematics Department of English Department of Telugu Health Club Department of Physics Department of Physics Department of Chemistry Department of Chemistry Department of Botany NSS Department of History Department of Economics Department of Economics Department of Economics Department of Economics Department of Commerce Dept. of Political Science Department of Commerce Department of Commerce Department of Commerce Dept. of Computer Science
3.	October-2023	I Week	Staff Council Meeting Commencement of Class work for III Year Mentor-Mentee Meeting World Animal Welfare Day Orientation to Teaching Staff Classroom Seminars Mentor-Mentee Meeting Mentor-Mentee Meeting Student Seminars Mentor-Mentee Meeting	Principal All Departments Dept. of Mathematics Department of Zoology Institution Department of Physics Department of Physics Department of Economics Dept. of Computer Science Dept. of Computer Science
		II Week	IQAC Meeting Games and Sports, Academic and Cultural Events Classroom Seminars Mid -1 Examinations for III Sem	IQAC Committee Dept. of Physical Education/Cultural Committee Dept. of Mathematics Examinations Committee

	Mentor-Mentee Meeting Botany Garden Beautification Student Seminars Elocution Admission Process Mentor-Mentee Meeting QUIZ Programme Mentor-Mentee Meeting Remedial Coaching Student Class room Seminars	Dept. of Physical Department of Botany Department of Botany Department of Economics Department of Economics Vice Principal Department of Zoology Department of History Dept. of Political Science Dept. of Political Science
III Week	Independence Day Celebrations World Polio Day Workshop to Non-Teaching Staff Guest Lecture Students Parents Meeting Extension Activities Mentor-Mentee Meeting Study Projects Certificate Course International Poverty Eradication Day Career Guidance QUIZ Competition Study Projects Study Projects	Institution Department of Zoology Institution Department of Physics Institution All Departments Department of History Department of Economics Department of Economics Department of Economics Department of Economics Dept. of Physical Education Dept. of Political Science Dept. of Political Science Department of Commerce
IV Week	QUIZ Programme Women's Equality Day on 26.08.2022 Mentor-Mentee Meeting QUIZ Student Assignments Student Seminars Mentor-Mentee Meeting Mentor-Mentee Meeting Plantation Programme National Sports Day on 29.08.2022 Group Discussion Health and nutrition QUIZ Programme Field Trips Student Assignments Swacha Bharat National Unity Day QUIZ Programme Student Assignments	Department of Physics Women's Empowerment Cell Department of Telugu Department of Chemistry Department of Physics Department of Chemistry Department of Chemistry Department of English Department of Botany Dept. of Physical Education Department of Zoology Health Club/ Dept. of Zoology Department of History Department of Economics Department of Economics NSS Dept of Physical Education Dept. of Computer Science Dept. of Computer Science

4.	November- 2023	I Week	Staff Council Meeting	Principal
	2023		World Coconut Day on 02.09.2022	Dept. of Botany
			Devulapalli Krishna Sastry Jayanthi Students Representatives Committee National Level E-QUIZ Remedial Coaching Mentor-Mentee Meeting Teachers Day Celebration on 05.09.2022	Department of Telugu Principal Dept. of Mathematics Department of Physics Department of Physics Institution
			Yogi Vemana Jayanthi on 07.09.2022	Dept. of Telugu
			Celebration of AP Formation Day Mentor-Mentee Meeting Student Assignments Debate Competition QUIZ Competition QUIZ Competition Mentor-Mentee Meeting Library Committee Meeting	Department of History Department of Economics Department of Economics Dept. of Political Science Dept. of Political Science Department of Commerce Department of Commerce Dept. of Library Sciences
		II Week	IQAC Meeting Mid-2 Examinations for I Sem International Literacy Day on 08.09.2022	IQAC Committee Examination Committee Literacy Committee
			PPT Competitions Student Assignments Guest Lecture Student Assignments Guest Lecture	Dept. of Mathematics Department of English Department of English Department of Telugu Department of Telugu
			Student Assignments National Level-E-QUIZ Mentor-Meeting	Department of Physics Dept. of Mathematics Department of Botany
			Vanamahosthavam Best Practice Student Assignments Classroom Seminars Best Practice	NSS Department of Zoology Department of History Department of History Department of Economics
			Group Discussion Children's Day Certificate Course Mentor-Mentee Meeting	Department of Economics Dept of Physical Education Dept. of Political Science Department of Commerce
			International Accounting Day Student Assignments National Library Week Celebrations	Department of Commerce Department of Commerce Dept. of Library Sciences
		III Week	Induction Programme for 1st Year Courses	Institution
			Mid-1 Exams for V Sem Students	Examination Committee

			Freshers Day Academic Competitions like QUIZ, Essay Writing, Elocution on Mathematics Ozone Day on 16.09.2022 Group Discussion World Diabetes Day Extension Activities Mentor-Mentee Meeting Study Projects Role Play Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting	Institution Dept. of Mathematics Dept. of Chemistry Department of Botany Department of Zoology All Departments Department of History Department of Economics Department of Economics Department of Commerce Dept. of Computer Science
		IV Week	NSS Day on 24.09.2022 Student Assignments Debate Debate Classroom Seminars Indian Constitution Day World Tourism Day on 27.09.2022 Student Assignments Mentor-Mentee Meeting Gurram Jashuva Jayanthi on 28.09.2023 Guest Lecture Bhagat Sing Jayanthi on 28,09.2022 Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Swacha Bharat Classroom Debate QUIZ Programme Just a Minute Programme Physical Education Teachers Day University Games Participation Books Distribution QUIZ Competition Student Assignments	NSS Department of Physics Department of English Department of Telugu Dept. of Mathematics Dept. of Political Science Dept. of Tourism Department of Chemistry Department of Chemistry Department of Telugu Dept. of Mathematics Dept. of History Department of Telugu Department of Telugu Department of English Dept. of Mathematics NSS Department of History Department of History Department of History Department of Economics Dept of Physical Education Dept of Physical Education Department of Commerce Department of Commerce
5.	December- 2023	I Week	Staff Council Meeting World AIDS Day on 01.12.2023 World AIDS Day Rally Certificate Course Role Play National Pollution Control Day	Principal Department of Zoology & Red Ribbon Club Dept of Physical Education Department of Zoology Dept. of Mathematics Department of Chemistry & Botany

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	Gandhi Jayanthi on 02.10.2022 Mid-2 Exams for III Sem Students Lal Bahdur Shastri Jayanthi on 02.10.2022 Mentor-Mentee Meeting Study Project Mentor-Mentee Meeting Ambedkar's Death Anniversary Bankers Day Remedial Coaching National Seminar Remedial Coaching	Institution Examination Committee Institution Department of Physics Department of History Department of Economics Dept. of Political Science Department of Commerce Department of Commerce Dept. of Computer Science Dept. of Computer Science
II Week	IQAC Meeting Certificate Course Certificate Course National Webinar Group Discussion Vanamahosthavam Energy Conversation Day Mentor-Mentee Meeting Group Discussion Field Visits International Human Rights Day Mentor-Mentee Meeting Class room seminars Remedial Coaching Student Assignments	IQAC Committee Department of English Department of Telugu Dept. of Mathematics Department of English NSS Department of Physics Department of Zoology Department of History Department of Economics Dept. of Political Science Department of Commerce
III Week	National Farmers Day National Seminar/Webinar National Seminar/Webinar Extension Activities Group Discussion National Level QUIZ Mentor-Mentee Meeting Best Practice Essay Writing Indoor Games Mentor-Mentee Meeting Mentor-Mentee Meeting Student Projects Mentor-Mentee Meeting Remedial Coaching	Department of Botany Department of English Department of Telugu All Departments Dept. of Mathematics Dept. of Mathematics Department of History Department of Economics Department of Economics Dept of Physical Education Dept. of Political Science Department of Commerce Department of Commerce Dept. of Computer Science Dept. of Computer Science
IV Week	National Integration Day on 31.10.2022	Department of Political Science
	III Week	Mid-2 Exams for III Sem Students Lal Bahdur Shastri Jayanthi on 02.10.2022 Mentor-Mentee Meeting Study Project Mentor-Mentee Meeting Ambedkar's Death Anniversary Bankers Day Remedial Coaching National Seminar Remedial Coaching II Week II Week

		QUIZ Student Assignments Mentor-Mentee Meeting Health and Nutrition Guest Lecture PPT Competitions Mentor-Mentee Meeting International Day for Biological Diversity Swacha Bharat Guest Lecture National Webinar on "ECONOMIC CRISIS" Class room Seminars National Consumers Day National Webinar/seminar Field Trip Birth Anniversary of Charles Babbage Guest Lecture	Department of Chemistry Department of Chemistry Department of Chemistry Health Club/Dept. of Zoology Dept. of Mathematics Dept. of Mathematics Dept. of Mathematics Dept. of Mathematics Department of Botany NSS Department of History Department of Economics Dept. of Political Science Department of Commerce
6. January-2024	I Week	Staff Council Meeting AP Formation Day on 01.11.2022 Mentor-Mentee Meeting Students Representatives Meeting Mentor-Mentee Meeting Guest Lecture QUIZ Competition Mentor-Mentee Meeting Best Practice	Principal Dept. of Political Science Department of Physics Principal Department of Economics Dept. of Political Science Dept. of Political Science Department of Commerce Dept. of Computer Science
	II Week	IQAC Meeting Student Assignments National Education Day on 11.11.2022 Guest Lecture Mentor-Mentee Meeting Student Seminar Pandit Jawaharlal Nehru Birthday on 14.11.2022 Best Practice (Vegetative Propagation Techniques) Mentor-Mentee Meeting Group Discussion Certificate Course Study Projects Certificate Course Study Projects Student Seminars	IQAC Committee Department of Enghlish Institution Department of Chemistry Department of Botany Department of Chemistry Dept. of Political Science Department of Botany Department of Zoology Department of History Department of History Department of History Department of Economics Dept of Physical Education Dept. of Political Science Department of Commerce

	III Week	National Library Week (14.11.2022 to 20.11.2022) Mid-2 Examinations for V Sem Blood Donation Camp Student Assignments QUIZ Student Outreach Programme Field Visit Extension Activities Certificate Course Landscaping and Beautification Field Visit Group Discussion Exhibition (Currency Notes & Coins) Mentor-Mentee Meeting National Voters Day Field Trips Online QUIZ Student Assignments	Department of Library Examination Committee NSS Department of Physics Department of Physics Department of Physics Department of Physics Dept. of Mathematics All Departments Department of Botany Department of Botany Department of Economics Department of Economics Department of Economics Dept. of Political Science Dept. of Political Science Dept. of Computer Science Dept. of Computer Science
	IV Week	International Day of Elimination of Violence against Women Certificate Course Constitution Day on 26.11.2022 NCC Day on 27.11.2022 Group Discussion Mentor-Mentee Meeting Mentor – Mentee Meeting Mentor-Meeting Mentor-Meeting Mentor-Mentee Meeting QUIZ Programme Group Discussion Student Assignments Plantation Swacha Bharat Best Practice Guest Lecture QUIZ Programme Student Seminar Guest Lecture Student Assignments Certificate Course Mentor-Mentee Meeting	Women Empowerment Cell Department of Physics Department of Political Science Department of Physical Education Dept. of Mathematics Department of Telugu Department of English Dept. of Mathematics Department of Chemistry Department of Chemistry Department of Chemistry Department of Chemistry Department of Botany NSS Department of Botany NSS Department of History Department of Economics Department of Economics Department of Commerce Dept. of Computer Science Dept. of Computer Science

7.	February-2024	I Week	Staff Council Meeting Guest Lecture Guest Lecture World Cancer Day National Pollution Control Day on 02.12.2022 Classroom Seminars Dr.B.R. Ambedkar Vardhanthi on 06.12.2022 Mentor-Mentee Meeting Mentor-Mentee Meeting Debate Competition National Webinar Mentor-Mentee Meeting Group Discussion Mentor-Mentee Meeting	Principal Department of English Department of Telugu Department of Zoology Dept. of Chemistry Dept. of Mathematics Dept. of Political Science Department of Physics Department of Economics Dept. of Political Science Dept. of Political Science Dept. of Political Science Department of Commerce Department of Commerce Department of Commerce Dept. of Computer Science
		II Week	IQAC Meeting Field Trip Field Trip Human Rights Day on 10.12.2022 Group Discussion National Webinar Field Trip Students Assignments Students Assignments Vanamahosthavam National Webinar Mentor-Mentee Meeting Mentor-Mentee Meeting Plantation Programme National Deworming Day Student Seminars Field Trips Mentor-Mentee Meeting Guest Lecture National Webinar	IQAC Committee Department of English Department of Telugu Department of Political Science Dept. of Mathematics Department of Chemistry Dept. of Mathematics Department of English Department of Telugu NSS Department of Physics Department of Zoology Department of Botany Department of Botany Department of Economics Dept. of Political Science Department of Commerce Department of Commerce Dept. of Computer Science
		III Week	Extension Activities Mother Language Day Energy Conservation Week Guest Lecture Student Seminars Guest Lecture Field Trip Parent-Teacher Meeting PPT Presentations Socio-Economic Survey Guest Lecture Debate Programme	All Departments Department of Telugu All Science Depts. Dept. of Mathematics Department of Physics Department of Zoology Department of History Department of Economics Department of Economics Department of Economics Department of Commerce

		Student Seminars	Dept. of Computer Science
	IV Week	National Mathematics Day on 22.12.2022 Student Assignments Student Assignments National Level E-QUIZ National Consumer Day on 24.12.2022 Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Certificate Course National Science Day Mentor-Mentee Meeting School Outreach Programme Student Assignments Student Assignments Guest Lecture National Webinar Swacha Bharat National Webinar QUIZ Programme Student Seminar National Webinar Voter Awareness Programme Mock Parliament National Science Day	Department of Mathematics Department of English Department of Telugu Dept. of Mathematics Department of Commerce Department of English Department of Telugu Dept. of Mathematics Department of Physics Department of Physics Department of Chemistry Department of Chemistry Department of Physics Department of Botany Department of Botany Department of Botany NSS Department of History Department of Economics Department of Economics Department of Physical Education Dept. of Political Science Dept. of Computer Science
8. March-2024	I Week	Staff Council Meeting World Wild Life Day CPDC Meeting Alumni Meeting Mentor-Mentee Meeting Group Discussion Students Representatives Meeting Savitri Bai Phule Jayanthi on 03.01.2023 Field Trip Mentor-Mentee Meeting Field Visit Mentor-Mentee Meeting Dept. of Political Science Mentor-Mentee Meeting Student Seminars Library Committee Meeting	Principal Department of Zoology Principal Principal Department of Physics Dept. of Mathematics Principal Women Empowerment Cell Department of Botany Department of Economics Dept of Physical Education Dept. of Political Science Dept. of Political Science Department of Commerce Dept. of Computer Science Dept. of Library Sciences

II Week	IQAC Meeting Pre-Final Examinations Certificate Course National Youth Day/Swamy Vivekananda Birthday on 12.01.2023 Mentor-Mentee Meeting Mentor-Mentee Meeting Remedial Coaching Games & Sports School Outreach Programme QUIZ Competition	IQAC Committee Examination Committee Department of Chemistry Department of Physical Education Department of Botany Department of Zoology Department of Economics Dept of Physical Education Dept. of Political Science Department of Commerce
III Week	Group Discussion IQAC Meeting Field Visit Student Seminars Vemana Jayanthi on Teachers Parents Meeting National Level QUIZ Mentor-Mentee Meeting Extension Activities World Forest Day World TB Day Remedial Class Mentor-Mentee Meeting Student Seminar Extra Mural Games Mentor-Mentee Meeting World Consumer Rights Day Mentor-Mentee Meeting Student Seminars	Department of Chemistry IQAC Committee Department of Physics Department of Physics Institution Institution Institution Dept. of Mathematics Dept. of Mathematics All Departments Department of Botany Department of Zoology Department of History Department of History Department of Economics Dept of Physical Education Department of Commerce Department of Commerce Dept. of Computer Science Dept. of Computer Science
IV Week	Neetaji Subash Chandra Bose Jayanthi on 23.01.2023 Student Seminars Student Assignments Student Assignments Mentor Mentee Meeting Group Discussion Remedial Coaching Swacha Bharat National Webinar Guest Lecture Debate Programme Ground Cleaning & Courts Marking Debate Competition QUIZ Competition	Dept. of History Department of Chemistry Department of Physics Department of English Department of Chemistry Department of Botany Department of Botany NSS Department of Zoology Department of History Department of Economics Dept of Physical Education Dept. of Political Science Dept. of Political Science

			Student Assignments	Dept. of Computer Science
9.	April-2024	I Week	Staff Council Meeting Babu Jagajjevan Ram Jayanthi Kandukuru Veeresalingam Panthulu Jayanthi Review on Central Budget Mentor-Mentee Meeting QUIZ Elocution Essary Writing World Health Day Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Mentor-Mentee Meeting Academic Competitions Remedial Coaching	Principal Department of History Department of Telugu Dept. of Economics Department of Physics Department of Zoology Department of Economics Dept. of Political Science Department of Commerce Dept. of Computer Science Dept. of Computer Science
		II Week	Field Trip Mahatma Jyothirao phule Jayanthi NSS Special Camp Remedial Classes Student Assignments Mentor-Mentee Meeting Student Seminars Essay Writing Birth Anniversary of Dr.B.R.Ambedkar Student Assignments	IQAC Committee All Departments Department of History NSS Department of English Department of Telugu Department of Zoology Department of Economics Department of Economics Department of Economics Dept. of Political Science Dept. of Computer Science
		III Week	Sri Sri Jayanthi English Language Day Extension Activities Field Trip World Earth Day World Malaria Day Mentor-Mentee Meeting Career Guidance Classes Various Games & Sports Mentor-Mentee Meeting Mentor-Mentee Meeting Library Committee Meeting	Department of Telugu Department of English All Departments Department of Chemistry Department of Botany& Zoology Department of Zoology Department of History Department of Economics Dept of Physical Education Department of Commerce Dept. of Computer Science Dept. of Library Sciences
		IV Week	National Science Day on 28.02.2023 QUIZ Programme Swacha Bharat Mentor-Mentee Meeting	All Science Departments Department of Botany NSS Department of Chemistry

	Certificate Course QUIZ Programme Poster Presentation Field Visit World Book Day and Copyrights Day Celebrations	Department of Chemistry Department of Zoology Department of Economics Dept of Physical Education Department of Commerce & Dept. of Library Sciences
		Sciences